

2020 Connectional Youth and Young Adult Conference

**Christian Methodist Episcopal Church
Department of Christian Education and Formation**

P.R.E.S.S.

Passionate Relevant Essential Sincere Service

Chaperone Handbook



www.thecmechurchced.org



INTRODUCTION

The Bible says, “Let all things be done with decency and in order.” This Biblical phrase represents a very strong moral imperative for all who would plan, lead and participate in the **2020 Connectional Youth and Young Adult Conferences of the Christian Methodist Episcopal Church**.

Every person anticipating attending these very important conferences of our Zion should give strong consideration to our awesome corporate responsibility—to assure the unfolding of an orderly and decent conference. This means that every dimension of the conference must be calibrated and interconnected in such a manner that all parts are working together smoothly and confidently. From the College of Bishops to the smallest child, all should experience a harmoniously run, user-friendly, Holy Spirit-filled, Bible-centered, Praise-filled Connectional quadrennial event.

This ***Handbook for Chaperones and Counselors*** is designed to enable such an experience, and to empower all Chaperones, Counselors, and Conference Security personnel to perform their duties and responsibilities with a “spirit of power, and not of fear.”

In the past, many of our chaperones have come to these conferences without a clear sense of their duties and responsibilities. Many have attempted to do the best they could to keep their young people focused and acting responsibly and maturely. Many have functioned with great success, and many others have fallen far short of meeting the minimum goals and objectives of the chaperone’s role implies.

This handbook should prove beneficial to the orderly flow of ***P.R.E.S.S (Passionate, Relevant, Essential, Sincere, Service)***. It will make it possible for each chaperone and counselor to work in tandem with one another and the high moral standards, which our Christian calling demands of us.

We encourage each person who has accepted the sacred responsibility of serving as a counselor or chaperone to consider your role to be of vital importance to the trouble-free conduct and execution of **CYYAC20**. In fact, your role, and the proper application of your role, will play a major part in determining the success or failure of this historic meeting of our Zion.

Many parents have entrusted their children to your care. They are relying on all **adults to employ strong, loving and compassionate leadership, guidance, and discipline in caring for, and overseeing the welfare and comfort of their children**. Many chaperones and counselors have their own children and relatives participating in the quadrennial youth and young adult meeting. Many of you have nurtured and are still nurturing and raising your own children, grandchildren, etc. You know how you have prayed for the welfare and safety of your own. Now we are compelled to pray and act responsibly for the welfare of these young hearts that have been entrusted to our care.

Our hope, prayer, and request is that each of you will partner together in prayer, seeking the total embrace of the Holy Spirit to guide our hearts and minds to excellently perform this awesome mission-**serving as chaperones and counselors to the 2020 Connectional Youth and Young Adult Conferences of the Christian Methodist Episcopal Church.**

Chaperones and counselors, we are certain you are making a tremendous sacrifice of your time and resources. To be sure, you are making a heavenly move as you commit yourself to the care and guidance of the youthful hearts we have covenanted to oversee. We all must recognize that this is not a vacation, a shopping trip, nor a touring event. This is hard and tedious work. It requires remaining vigilant, watchful, firm, fair, and loving. You may lose sleep, but please don't lose heart. Remember, we are doing what God has called us to do. For we have all been called out of the "darkness into the light of {God's} love." We are a "royal priesthood" let us Go forth and "bear fruit."

I am deeply appreciative to all my predecessors, who laid the foundation for the compilation of this chaperone handbook. We have built on the experiences of past conferences to enhance the present resource for your use.

Additionally, allow me to express appreciation to staff and leaders throughout the CME Connection who during my tenure have made specific contributions that makes this handbook possible. Without the concerted effort of concerned members of the CME church this work would not be possible. Some, but not all who have contributed over the years:

Rev. Dr. Lynn Hargrow
Mrs. Helen Crowder
Bishop Henry Williamson
Mrs. Billye McNeil
Mrs. Louise Buchanan
Rev. Willa Ross

Mrs. Lillian Graham
Mrs. Karen Henning
Rev. Dr. Jerome McNeil
Rev. Lavonia McIntyre
Ms. Bridgette Flake
Mrs. Jolinda Dugger

We urge you to prayerfully approach this crucial ministry the LORD has called us to perform. Let us always remember that “good African American men and women are made out of young African American boys and girls.” **God has given us this mission, so I pray that we will execute it as we *P.R.E.S.S (Passionate, Relevant, Essential, Sincere, Service)*.**

May God’s peace, love, and grace guide the work of our hands.

Carmichael D. Crutchfield,
General Secretary/*CYYAC20* Coordinator

Duties of Chaperones and Counselors at a Glance

(Read carefully and make certain you are able to comply with all items listed below)

1. As a chaperone, you must understand that you are not only chaperoning the young people you brought but also every young person attending the conference. **Don't be afraid to correct the behavior of any child.**
2. Chaperones are to be stationed in each building on each floor where young people will be residing.
3. Chaperones must be aware of all schedules, times, places, and changes of classes, plenary sessions, worship services, and all events and activities.
4. Chaperones must be familiar with conference officials, and assist the security team in securing the young people at night during silent hours as designated by the Conference Coordinator
5. Chaperones must be aware of hotel and Conference Center rules and regulations.
6. All Chaperones must be adult in age and actions. **We strongly recommend that young adults not be assigned as chaperones as they have classes and sessions to attend.**
7. Be aware of all instructions distributed to youth delegates.
8. Begin each chaperone day with prayer. Trust God will assist you in your leadership activities.
9. All chaperones must accompany youth to all classes, plenary sessions and activities and provide instructions as to where youth are to meet after they are dismissed.
10. Appropriate attire should be worn by chaperones at all times.

11. Be aware of local eating places, designated conference eating times and places, restrooms, first aid stations, conference registration, lost and found, and information desk(s).
12. Attend orientation sessions and all chaperone meetings.
13. Be identifiable at all times (wear your badges at all times during the conference).
14. Assist or locate assistance for youth in all situations. Emergency situations must be attended to immediately.
15. Be prepared to donate no less than two (2) hours per 24 hour day to serve as monitors in one of the following venues:
 - Hotel corridors – day time
 - Convention Center exits
 - Hotel corridors – late nite
16. Make certain youth from individual groups know which chaperone, counselor, and/or pastor to contact in case of emergency.
17. Complete “Conference Incidence Slip” in cases of situations which represents breach of Conference “Code of Conduct.”

MY ROLE AS CHAPERONE OR COUNSELOR

By Rev. Dr. Lynn Hargrow, Sr. (adapted from previous CYYAC)

Welcome to the 2020 Connectional Youth and Young Adult Conferences!

You are to be congratulated for your commitment to serve as a chaperone and/or counselor during this conference. Your task is a highly respected one, for you have been selected by your church or accepted by your church as a volunteer to chaperone and counsel the youth who have come here to learn and fellowship together. We have put together this handbook for you to prayerfully review and study so that you will understand the important role you will play in the lives of our youth and children in attendance here during the next several days.

WHAT IS THE CONNECTIONAL YOUTH AND YOUNG ADULT CONFERENCE?

We are **not** here to elect Bishops, to change the Discipline, to move pastors, or to make reports. It is a quadrennial gathering where children between the ages of 5-11, youth between the ages of 12-17, and young adults between the ages of 18-35; gather to have fellowship, worship and above all to learn principles of Christian Discipleship and growth in the context of the Christian Methodist Episcopal Church.

There is urgency about this meeting that many persons may not realize. Because this is a quadrennial meeting (it meets every 4 years) there will be some youth that will only have one opportunity to attend this meeting as youth. There will be many youth attending for the first time. There will be youth experiencing their first time away from home. There will also be youth that have never been in a gathering of more than 5000 (plus) people young and old.

It will be new, it will be confusing, it may be overwhelming and it can be frightening.

The theme for this conference is ***P.R.E.S.S (Passionate, Relevant, Essential, Sincere, Service)***. The Biblical foundation is **Philippians 3:12-14**. We are not here just to be present but to show young people who are coming to this conference how they can be empowered by “***P.R.E.S.S***” and to know they are accepted and loved by Jesus, and how they can and should make an impact on their culture through their spirituality. This is why your role here this week is so important to the process of helping youth and young adults to understand the meaning of ***P.R.E.S.S. (Passionate, Relevant, Essential, Sincere, Service)***

What is my role as “Chaperone” or Counselor?

Take note, the term “Chaperone” in quotes. Webster defines the word as; *1: a person who for propriety accompanies one or more young unmarried women in public or in mixed company. 2: an older person who accompanies young people at a social gathering to ensure proper behavior.*” However, the word counselor is defined as *1: advisor 2: one that gives advice in law and manages cases for clients in court 3: one who has supervisory duties at a summer camp.*

We often fail to understand our roles as “chaperones” or counselors during this meeting. This is not a summer camp; therefore, we have a duty to do more than supervise. Yet because this is by no means a social gathering, we are more than just “chaperones”, etc. We are part of a very important overall process-leading our youth to experience new life in Christ.

We are **not** attending and participating in this Conference just to be with the youth that we are responsible for, or to whom we were assigned by our local church, district, annual conference, etc. We are here to serve and ensure “proper behavior” on the part of **every** registered **CYYAC20** participant, especially those between the ages of 5-17. Proverbs 11:14 says, “*For lack of guidance a nation falls, but many advisors make victory sure.*”

How can I effectively fulfill my role as Counselor or “Chaperone”?

During your stay in Memphis, you will be faced with a diversity of problems. Our youth will want to stay up late, use their mobile devices, roam halls, play on the elevators/escalators, order pizza and room service beyond regular hours, and the list can go on. And yes, they will even want to experience meeting the opposite sex at inappropriate times or in-appropriate ways. Regardless of what we expect from “Christians”, we must also deal with the element of humanity and adolescence that all of us had and may still have in us. It is your responsibility to let every youth know this is a **“no room-to-room visitation event without chaperones present.”**

Persons violating this rule will be subject to early dismissal and return to their hometown and their parents.

Some of our youth will challenge the structure of moral behavior. They will challenge the structure, not because they are bad children, but because this is a new experience for them. They are away from home and some are even away from their parents for the first time. They are in a crowd of their peers like never before. They may see others behaving or acting ways they are not accustomed to. **They will need guidance and sometimes correction.** This is a part of the growing and transforming process, and this is your responsibility. Psalms 32:8-10 reveals to us a priestly word of godly instruction, either to David (do not be foolish toward God again) or to those who have just been exhorted to trust in the Lord (to trust, add obedience). Some believe that the psalmist himself here turns to others to warn them against the ways into which he had fallen.

PS 32:8 I will instruct you and teach you in the way you go; I will counsel you and watch over you. 9 do not be like the horse or the mule, which have no understanding but must be controlled by bit and bridle or they will not come to you. 10 Many are the woes of the wicked, but the Lord’s unfailing love surrounds the man who trusts in him.

As a counselor or “chaperone”, you will be looked upon to give counsel, advice, and instruction in situations that you encounter throughout the conference. **Be bold enough to handle situations as you see them.** Do not just ignore things that may be going wrong for our youth while they are still attempting to adjust and digest their new surroundings. But above all, be tactful and respectful with youth when giving instruction, guidance, correction and reproof. Not every situation requires verbal reprimand. A positive approach, praise, and the benefit of the doubt make a tremendous difference in the outcome of potentially volatile situations.

Know when to raise your voice and when to speak gently but firmly. When you are in doubt about how to deal with issues or problems, do not be afraid to seek help from others. Seek official conference staff, conference security, and/or hotel security if necessary. This is important especially dealing with youth that are not in your group. We are asking groups to make certain their youth understand that all chaperones and counselors are also Conference chaperones and counselors. This means, every counselor and chaperone has the authority to intervene in any situation, which seems to violate Conference policy.

In case of any serious encounter, ask youth to identify the adult persons they are with, and take time to search them out, and share your concerns with their pastor, ‘chaperone’ or even their Episcopal leader if necessary. Do not threaten to tell parents or chaperones unless you are prepared to do so. Idle threats no longer work in large groups and with this generation. If you say you are going to tell their parents, chaperones, or other group representative, make it your business to do so. As much as possible, take them to their parents and share your concern in their presence. We must all work together because we are all a part of the process. We must rekindle the ancient proverb, **“it takes an entire village to raise a child.”**

Nothing will be perfect nor will it all go perfectly for you or anyone else. It is very hard to have a gathering of 5000 youth and have everything work without blemish. Yes, there will be long lines at the hotel and conference registration desks. Yes, there may even be some lost or misplaced registrations. The food may be more expensive than you are accustomed to and it may not taste the way you like it. Services may not begin on time and you may not have a good seat.

However, as a counselor or chaperone, you play a serious role in determining and influencing the attitudes of our youth in relation to all of the services, activities, and events of the conference. We must be determined to work together in unity and harmony, in order to enable process if “transformation”, and not work against the process.

Moses had his work cut out for him when he was sent by God to lead the Israelites out of Egypt and to fight against the Amalekites. But without Aaron and Hur victory would not have been achieved. *“When Moses’ hands grew tired, they took a stone and put it under him and he sat on it. Aaron and Hur held his hand up-one on one side, one on the other-so that his hands remained steady till sunset. So Joshua overcame the Amalekite army with the sword.”-Exodus 17:12-13.* We must support our leaders and the goal of this conference by making disciples who will be able to **P.R.E.S.S.**

WHAT IS EXPECTED OF ME AS A COUNSELOR OR “CHAPERONE”?

Jesus told His disciples, *“for many are invited, but few are chosen”* Matthew 22:14. You should consider your role as a special role. Some of you may be here because your child wanted to attend and you came because of them. Others may have been asked or been selected by their church. Many of you are committed Youth Directors, or leaders in your local churches and may have been sent by the church. Yet there may be others who come out of a sense of obligation. This is why the term “chaperone” is a loose description of your responsibility here at this conference. You are not here for your personal vacations, even though you may have given up your family vacation to bring your family to this conference. **You have been entrusted with a huge responsibility by the church and for the church.**

Jesus also told his disciples, *“Foxes have holes and birds of the air have nests, but the Son of Man has no place to lay his head.”* Another disciple said to him, *“Lord, first let me go and bury my father.”* But Jesus told him, *“follow me, and let the dead bury their own dead.”* Matthew 8:20-22. The time of Jesus’ ministry was short and demanded full attention and commitment. This statement stresses the radical demands of Jesus’ discipleship and our commitment as counselors or “chaperones.”

You are expected to be present and be actively involved in the process of leading our youth at all times during the conference. Together and in groups we must make ourselves available to guide and instruct our youth during the entire 4 plus days we will be sharing together. In other words, you must be willing to put in extra hours to assure the safety and process of transformation works for our youth. **You must be willing to secure and monitor the halls of the hotel at night during the after curfew hours.** You must be willing to gather youth out of the halls and away from the pools to be present and on time for Nurture Groups, Empowerment Sessions, general assemblies and services at the appropriate times. As counselors or “chaperones” you must not leave the site of the conference for personal entertainment. Neither should you take your group away from the conference site for events and/or activities outside of the conference venue.

Chaperones must make certain that each of the four youth assigned to your care and direction, are up, out, and present for all official conference sessions, classes etc.

Finally the basic expectation one should have as a counselor or “chaperone” is that we are here to work, instruct, to nurture, and pray that youth formed in their faith. No one is here for a relaxing vacation, or for sightseeing. Ecclesiastes tries to remind us that there is a time and a season for everything under the heavens. The staff of the conference has tried its best to place everything within its proper time. This means that there will be time for fun and time for seriousness. As counselors and “chaperones” you must work together to be proper

stewards of time management, ensuring that the process is fruitful for all of the participants.

The Connectional Youth and Young Adult Conference is a conference we are all a part of and an event we should all take pride in. We are working together for the same goal. As counselors or “chaperones” you are all vital links in a long process. Whether your local church has sent you or you volunteered and paid your own way, we all have the same responsibility to see that our Youth and Young Adults have a fruitful conference. And that they leave the Conference with the knowledge and understanding of how they can be transformed by the renewing of their minds. No longer conforming to this world, but in the new millennium, making certain that they seek to prove what God’s acceptable will is.

APPENDICES

CODE OF CONDUCT

&

CONFERENCE
FORMS

CODE OF CONDUCT

As a representative of Christ and of the Christian Methodist Episcopal Church, we, the participants of CYYAC20 take seriously our responsibility to care for one another. This code represents affirmation of our concern for the well-being of the total community. We covenant with each other to insure the safety of all, to make our time together most meaningful, and to care for the facility which we share.

1. Anything considered illegal under civil and criminal law in North Carolina is illegal for participants of CYYAC20. This includes drug possession and use, alcohol consumption and possession by a minor and alcohol consumption on state property, possession of firearms, weapons or fireworks, etc. Tobacco use is illegal for those under 18. Smoking is discouraged for adults but will be permitted in outdoor areas.
2. All groups must adhere to Conference policies. In addition to the 4:1 youth to adult ratio, all groups with both male and female participants are encouraged to bring at least one leader/chaperone (age 21+) of each gender. Each group is encouraged to have at least one leader/chaperone that is 25 years old or older.
3. Dress should be appropriate for a co-ed Christian environment.
4. All participants are expected to participate in the event in full and be at designated places at all times.
5. Visitation between males and females in hotel rooms is prohibited unless directly supervised in a group setting by the group's responsible adult.
6. We will respect the person, equipment and property of others as well as the public and private properties (hotels, conference rooms, convention center property, etc.) we will be using during CYYAC20. (This should be taken into consideration when considering practical jokes, water fights, use of shaving cream, etc. Do no harm to others)
7. Any accidental damage to the hotel property will be billed to the local church and will be the responsibility of the persons who caused the damage. Intentional damage is subject to additional penalties.
8. Radios, CD players, Mp3 players, etc. may be used during free time at levels that do not disturb others and cannot be heard outside the room in which it is being played.

I understand that violations of this code of conduct and/or other inappropriate behavior could require disciplinary action for youth and adults. Decisions about appropriate disciplinary action will be made by adult group leaders and the CYYAC20 Conference Team. CYYAC20 reserves the right to call parents or to dismiss any person who breaks this code of conduct.

Group Leaders: Please provide a copy of the Code of Conduct to all participants.



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Bishop Thomas L. Brown, Sr., Chair

CYYAC20 SPIRITUAL COVENANT

The Spiritual Covenant is a covenant signed by all attendees that expresses their commitment to prepare themselves spiritually for CYYAC20 and to pledge further to conduct themselves appropriately by abiding by the Conference dress codes and rules that reflect Christian attitudes and character. Each participant should sign a Spiritual Covenant. Leaders should discuss the Covenant with youth as they

Being convinced that I wish to join with those who are called to submit to the will of Christ, and His Church, and as we embark upon this great conference, I hereby share in covenant with God and the whole company of the 2020 Connectional Youth and Young Adult Conference. I also understand and agree to abide by the Code of Conduct for CYYAC20:

- I will join the whole CME Church in praying for an informative, challenging, inspirational, and life-changing 2020 Connectional Youth and Young Adult Conference.
- I will come to the Conference with an open mind, prayerful heart, and a committed spirit.
- I will pray for something to happen, during the Conference, which will bring me to a fuller understanding of who I am in this world, and of my relationship with Christ and His Church.
- I will submit myself in obedience to the 12Midnight – 6:00 a.m. quiet hours.
- I will endeavor to be ON TIME and FULLY ENGAGED in all sessions of the Conference, including worship services, general sessions, workshops, and discussion groups as scheduled.
- I will be respectful and responsive to advisors, chaperones, Group Leaders, Pastors, Conference security personnel, Conference Staff, Church leaders and officials, and hotel officials.
- I will dress for the Conference sessions, and after hours, in a fashion that I understand to be appropriate for young Christians attending a Christian conference.
- I will refrain from conduct unbecoming Christian Youth, Young Adults, and Adults.
- I will not partake of nor have in my possession any alcoholic beverages, illegal and mind-altering chemical substances of any kind.
- I will promote positive conduct and high moral standards among my peers and other Conference registrants.
- I will not bring to the conference any instrument, device, or weapon which may be used to harm, threaten or endanger the life of others.
- I will do all things, which enhance life-affirming **SPIRITUAL TRANSFORMATION**, both for the individual and the community.

Signed in good faith _____

Printed Name _____



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Bishop Thomas L. Brown, Sr., Chair

P.O. Box 16507 - Memphis, TN 38186-6507 | 4466 Elvis Presley Blvd., Suite 300 - Memphis, TN 38116

CYYAC20 PERMISSION SLIP

I, _____, am the parent/legal guardian of _____.

I acknowledge that my child is traveling domestically and has my consent and permission to travel with _____ C.M.E. Church to participate in the Connectional Youth & Young Adult Conference. The activities will be held in the hotel and within the surrounding areas. I relieve the Christian Methodist Episcopal Church of any and all liabilities for any accidents that may occur during my child’s participation in CYYAC20.

TRIP DETAILS

PARTICIPANT’S NAME: _____

DATE OF BIRTH: _____ **AGE:** _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TRAVEL DESTINATION: Joseph S. Koury Convention Center & Sheraton Greensboro at Four Seasons Hotel

TRAVEL DATES: _____ to _____

PURPOSE: CONNECTIONAL YOUTH & YOUNG ADULT CONFERENCE

ADDRESS AT DESTINATION:

HOTEL NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

I have read and understand the above and I freely give my consent and permission of all things contained herein. Any questions regarding this consent can be directed to me at the contact information listed below.

SIGNATURE: _____

DATE: _____

PRINT: _____

TELEPHONE: _____



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Carmichael D. Crutchfield, Ph.D., General Secretary
Chair

Bishop Thomas L. Brown, Sr.,

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CYYAC20 MEDICAL RELEASE FORM

PARTICIPANT'S NAME: _____

DATE OF BIRTH: _____ **AGE:** _____

As the parent/guardian of the named participant, I hereby give authorization to the staff of the Department of Christian Education and Formation to seek medical attention, if required, while participating in the above approved activity.

If applicable, I further authorize medical treatment, as deemed necessary, for the well-being of said participant. I understand that staff will make attempts to notify me in all medical emergencies, and I will be contacted, if possible, for my permission if hospitalization or treatment of a serious nature is required.

I agree to hold the Department of Christian Education and Formation free and harmless of any claims, demands, or suits of damages from any injury or complications, whatsoever, which may result from such treatment.

I the undersigned have carefully read this release understand all terms. I execute it voluntarily and with full knowledge of its significance.

 Parent/Guardian Signature

 Date

 Parent/Guardian Print Name

Insurance Information

Carrier: _____

Member Name: _____

Group # _____ **ID #** _____

Insurance Telephone: _____



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CYYAC20 MEDICAL FACT SHEET

Information about Traveling Child

Participant's Legal Name: _____

Date of Birth: _____ **Age:** _____

Child's Health Information

Health Conditions (eg. Asthma, Diabetes): _____

Allergies (eg. to Medication, Food): _____

Prescription Medication: _____

Child's Medical Care and Insurance Information

Physician/ Pediatrician: _____ **Phone #** _____

Is your son/daughter under the care of a physician for a medical problem? Yes No

If yes, please explain _____

Is your son/daughter taking medication prescribed by a physician? Yes No

If yes, please explain _____

Other information an attending physician needs to be aware of

Insurance Information

Carrier: _____

Member Name: _____

Group # _____ **ID #** _____

Insurance Telephone: _____

Parent/Guardian's Information

Parent/Guardian's Name _____

Address: _____

Phone # _____ **Cell #** _____

Email: _____

Other Contact Person: _____ **Phone #** _____



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CYYAC20 Talent Release
CONSENT TO PHOTOGRAPH, FILM, TAPE AND INTERVIEW PARTICIPANT FOR NON-PROFIT USE

In consideration for my appearance in productions at **CYYAC20** sponsored by Department of Christian Education of the Christian Methodist Episcopal Church, the undersigned hereby assigns to **CYYAC20** all rights to the use of my voice and/or likeness in the publication, distribution, transmission and/or display of any such picture, film, videotape, photographic reproduction (including associated soundtrack), illustration, advertisement, television program, videotape program, Internet broadcast or digital file transfer (or any other medium now existing or developed in the future) of such image, voice or likeness, and of any prints or copies thereof or there from, in whole or in part, at the sole discretion of **CYYAC20** and/or its successors or assigns, in perpetuity, worldwide.

Date: _____

(if participant is under 18)

Name of Minor:

Signature of Parent/Guardian:

Print Name:

Or

(if participant is 18 or OVER) or Staff

Signature of Participant:

Print Name:



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INCIDENT SLIP

Name of Youth _____

Chaperone _____

Date of Incident _____ Time _____

Place _____

Name(s) of those involved _____

Local Church _____ Pastor Name _____

Episcopal District _____ Region _____

Nature of incident and action taken:

Your Cell Phone # _____

Chaperone/Counselor signature _____

Youth or witness signature _____

Date _____